



LEWIS BROWNLEE

## CUSTOMER CARE

We are licensed to carry out the reserved legal activity of non-contentious probate in England and Wales by the Institute of Chartered Accountants in England and Wales.

You will be assigned to a team of experienced professionals who will be responsible for ensure the relevant care and attention is undertaken. We will also aim to ensure you have more than one point of contact to ensure urgent matters can be promptly attended to.

### PROBATE SERVICES TIMINGS

The entire process of obtaining a grant of probate and the administering the estate will typically take several months and it is often not until more than a year has passed before the final estate assets can be distributed.

Having undertaken an initial review of the estate assets and Will, we will advise on the likely timescales and then we will regularly communicate with you to keep you updated with progress.

We can only apply for the grant once the IHT forms have been submitted to HMRC, so our initial priority will be to complete and submit the IHT forms as quickly as possible and by the deadline for when tax has to be paid (around 6 months following the date of death). The grant should be issued approximately 3 months following the submission of the IHT forms, although this can be quicker in some circumstances.

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Lewis Brownlee (Chichester) Limited, Chartered Accountants, Registered Auditors and Tax Advisers.  
Registered to carry on audit work in the UK and licensed to carry out the reserved legal activity of non-contentious probate in England and Wales by the Institute of Chartered Accountants in England and Wales.  
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